

CRA# 82625 6539 RR0001
BC Society # S-0060921

www.livingedge.ngo
info@livingedge.ngo

AGM

MARCH 29th, 2023
Victoria, BC, Via Zoom

living edge

Connecting People
Changing Communities

The Living Edge Community provides nutritious, free, fresh food to working families, single parents and others through vibrant, community-focused, farmer-style markets in the city and suburbs of Victoria.

All are welcome!



LIVING EDGE COMMUNITY- 2022 AGM REPORT

AGENDA

March 29th, 2023, 7 - 8pm Via Zoom

A G E N D A

Celebrating What God Has and Is Doing Through Living Edge Markets!

Welcome, opening prayer **Rev. Sharon Hayton**

Introduce meeting dynamics regarding Zoom **Rev. Sharon Hayton**

Record of Number of Voting Members Present.

Acceptance of Agenda **Rev. Sharon Hayton**

Acceptance of Minutes from AGM 2022

President's Report **Rev. Sharon Hayton**

Testimony

Executive Director's Report **Rev. Neil van Heerden**

Testimony

Treasurer's Report **Matt Dodd**

Acceptance of Financial Statement 2022

Proposed Budget 2023/2024 acceptance **Rev. Neil van Heerden & Matt**

Election of Directors for 2023 **Rev. Neil van Heerden**

Testimony

Closing Prayer & Blessing

LIVING EDGE COMMUNITY- 2022 AGM REPORT MINUTES OF AGM 2022

AGM 2022 held on April 27th, 2023 via Zoom

Start Time: 7:00 pm on Zoom

Present: 13 PEOPLE IN ATTENDANCE 11 confirmed members

Scripture and prayer: Psalm 146 Rev Sharon Hayton

1. Motion Acceptance of Agenda: /Laine W/Brian D/ Carried
2. Motion Acceptance of minutes from AGM 2021: David D/Sharon K/ Carried
3. Report from President Sharon Hayton.

Thankfulness to staff and volunteers and churches.

Noting that Matt Dodd will be leaving the board. Thankful for his work as treasurer.

Testimony from Gregg Cochrane / Gateway Baptist

Encouraging tie in with Alpha including 4 market customers joining

Neighbourhood volunteers are joining because they have heard about market

Word is spreading through face book groups

More families are needing help / more families with children showing up

4. Report from Executive Director Neil Van Heerden.

Thankfulness to staff and volunteers and churches. Seven markets are active and growing.

Recognizing that we are in the background facilitating the ministry of churches.

Donors have been supportive, and finances are encouraging.

Every week people are being blessed.

5. Treasurers Report Matt Dodd.

Referring to written report showing positive revenues with a surplus of \$43,555 and positive bank balance.

6. Motion to accept the year end financial statement. Matt D / Kathy W / Carried
7. Motion to accept 2022 budget as reported. Matt D / Bryan W / Carried
8. Closing Remarks Neil Van Heerden:

Continuing Board Members: Sharon Hayton, David Dawson, Brian Dunn.

Looking for two replacements

Prayer of thankfulness and blessing

Meeting Adjourned 8:07 pm

LIVING EDGE COMMUNITY - 2022 AGM REPORT

PRESIDENT'S REPORT

2022 Board of Directors

Rev. Sharon Hayton
President & Chair

Matt Dodd
Treasurer

Brian Dunn
Secretary

David Dawson
Member at Large

Rev. Neil van Heerden
Executive Director

“Celebrating what God has and is doing through Living Edge Markets”

We have much to celebrate as 2022 was another busy and successful year. With the rising cost of living and in particular the cost of food, the work and ministry of Living Edge is increasingly significant.

We celebrate that we have ended the year in good financial shape. This is due to our supporters – sponsors, churches, organizations, and individuals. And it's due to the skill of our administration team – Sharon Klein and Deborah Price – who do an amazing job of applying for grants. And, I assure you, of the care given to financial matters by the Board of Directors.

We were able to purchase another used van which was a high priority. Thanks to Brian and Doug who spent countless hours searching for the best deal.

Like everything else in life, to be successful means we have good relationships. It's common for us to receive thank you notes from those receiving food and, I know first-hand, how our church partners value their relationship with Living Edge which enables them to reach out into their neighborhoods.

I have been part of Living Edge from the very beginning and it's such a pleasure to see how this ministry has grown and continues to impact our communities. This would not be possible if it were not for the volunteers who show up at the markets week after week. It has always been about good people giving of their time and talents to help those less fortunate.

We give thanks for those who support us financially and for those who pray for us. We're grateful for the steadfastness of our staff. Thanks to Doug who organizes the van drivers. This assures that the food arrives at the market on time. And thanks to our volunteer drivers.

Thanks to Terry who does a great job of keeping an eye on the operations center in Esquimalt. Matt Dodd has stepped down as our treasurer. He has done a terrific job of this position and we will miss him. We are fortunate to have Jan Mott taking on this position. Jan is very familiar with Living Edge as he has functioned as our bookkeeper. We're grateful for Rev. Neil Van Heerden as he continues to give excellent leadership to Living Edge.

We have a great team at every level. What could be better? May Living Edge continue to flourish well into the future. All Glory to God!

Respectfully submitted,
Rev. Sharon Hayton

LIVING EDGE COMMUNITY - 2022 AGM REPORT

PASTOR'S REPORT



This year has seen steady growth in attendance at each of our seven markets and, ironically, a steady decline in our food supply. This has required us to seek out additional sources in order to meet the demand: we have routinely made a trip up to Nanaimo to collect staples from Loaves and Fishes; we have secured a grant to purchase food when we are particularly short; and we are currently arranging an account with Sysco to get the best deals for bulk items. Fortunately, we were blessed with a new-to-us van to make all the extra trips.

We are so thankful for all our donors and financial partners. I am personally grateful and humbly acknowledge the commitment of everyone associated with Living Edge. Our dedicated board members, operational team and, of course, our many volunteers keep this ministry thriving despite the difficulties of the past years. It is a blessing to be supported by so many devoted and reliable folks who give their time and talents to serve every week.

Respectfully submitted,
Rev. Neil van Heerden



LIVING EDGE COMMUNITY-2022 AGM REPORT FUND DEVELOPMENT

In 2022, we were slowly making our way out of post-Covid economic fall-out, with a couple of natural disasters thrown in to boot! Our seven Living Edge Neighborhood Markets in the CRD continued to operate with dedicated volunteers and Living Edge operational staff and workers.

Our sustainable funding came from individual supporters, neighborhood market donations and foundations. When a newish van was needed for Living Edge to pick up and transport food to the markets, monies came to us from a very generous supporter and a grant from the Victoria Foundation. We are so grateful to all of our supporters.

It is predicted that in 2023 there will be a nation-wide shortage of food, along with a rise in costs, making it impossible for families on low income to purchase all of their food needs at a grocery store. This also means that less recaptured food for food organizations will be available. For the first time, Living Edge will have to plan for the purchase of staples in our budget. Foundations and other donor organizations realize this and are amenable to funding such expenses.

Below is a percentage graph of where our revenue came from in 2022. We are truly blessed to have so many people and organizations patronize the Living Edge Food Program to support vulnerable individuals and families living in the CRD.

With grateful thanks from our market attendees and Living Edge.

Respectfully submitted:
Sharon Klein, LE Fund Development Coordinator



SUSTAINING SPONSORS



LIVING EDGE COMMUNITY-2022 AGM REPORT

RESCUED FOOD & DISTRIBUTION

2022 was a fairly successful year for the Living Edge Neighbourhood Markets! We finally procured a new (to us) - BIGGER - resource van, with the help of some very generous folks from our community! The new van has been a great asset, as we have been able to streamline pickup and delivery operations throughout Victoria and the Westshore because of the van's larger capacity. Thanks to Terry, Brian, Earl, and Deborah for keeping our remaining van fleet in circulation, as well!

The Coronavirus Pandemic continued to affect donated food collection & distribution for the markets: there were continued restrictions for pickup days and times; diminished food supply because of rising prices - forcing stores to order less; there were further obstacles in sourcing gloves and the increasingly evasive plastic bags that are used. Thank you to all of the Markets' co-ordinators and volunteers for helping keep things moving fairly smoothly.



The food supply fluctuations over the year seemed fairly consistent to previous years, although the overall quantity was reduced from the previous year. The produce from the stores that we have a partnership with, as well as the Food Share Network, seemed to keep up with our Marketplace demands, except for the odd week when food sourcing was low and everyone had to adjust expectations.

During the year, one of our larger food sources was augmented by a new program, called FoodMesh - based in Vancouver, BC - which seemed to increase supply and variety. We appreciate being able to take advantage of this food rescue program. The Nanaimo Loaves and Fishes food bank continued to supply much needed dry goods throughout the year as well. Thank you to the great volunteers (Gail and Wayne) who made the trek up there and brought our Marketplaces extra needed packaged dry food.

(N.B. We are looking for qualified drivers and driver's helpers to augment our team)

Doug Sunray

LIVING EDGE COMMUNITY-2022 AGM REPORT NEIGHBOURHOOD MARKETS



Despite continued food shortfalls this past year, we have faithfully served our neighbours at our Victoria, Langford, Esquimalt, UVic, Broadmead, Quadra Village, and Central Saanich markets. Our volunteers and market managers are truly the heart of our ministry; we couldn't do it without them.

In 2022, I responded to more phone calls and emails from first-timers than in previous years. More people than ever are struggling financially; many express their relief when I tell them they are welcome at any or all of our markets each week, and that we don't require any ID or registration.



"I was at the Quadra market for the first time today. Having you in our neighbourhood has taken the edge off the stress and anxiety I've been feeling about providing for 4 kids. Big thank you." - Joe

"I went to the Central Saanich market a little over a month ago and I can honestly it was the best experience in not only getting amazing groceries but two volunteers in particular (I believe their names are Gail and John) were so warm and kind it really made the experience great. If it wasn't for the fact that I'm originally from Toronto, I would recommend these markets to my friends, but I still told them about the beautiful experience I had." - Diane



Living Edge fills so many needs, and the fresh food is just one of those needs. It's the people, from the volunteers and workers to the clients, and the relationships we make along the way that makes this job such a blessing to me.

Deborah Price, Administrative Assistant



LIVING EDGE COMMUNITY CHURCH

FINANCIAL REPORT FOR 2022

A. 2022 Operating Results

The revenue for Living Edge received in the general fund in 2022 was \$190,041.

We were blessed by significant support from our Church Partners in Greater Victoria including: Church of Our Lord, Keystone Church, Gateway Baptist Church, Harbouvew Community Church, The Open Gate Church, Central Baptist Church, Emmanuel Baptist Church, Friendship Community Church, Saanich Baptist Fellowship, Saanichton Bible Fellowship, Christ Community Church, Connection Life Centre and Temple Yeshua Christian Congregation.

We are thankful for offerings from our faithful supporters including on-line donors. We also appreciate grants and gifts from the Victoria Foundation, Community Food Centre, City of Victoria, Gift Funds Canada, Raymond James Foundation, Sovereign Order of St John, The Blenkin Higgins Foundation, and the Soul Source Community R&B Band.

The total expense was \$156,731. This exceeded our revenue resulting in a deferred revenue of \$33,310.

B. 2023 Budget

We are proposing a balanced budget of \$207,100 which will be presented at the AGM.

C. Balance Sheet and Cash Flow

On December 31, 2022, Living Edge had total equity of \$29,876 in our Society's name at Vancity as presented in the attached balance sheet.

Respectfully submitted

Matt Dodd
Treasurer

LIVING EDGE COMMUNITY-2022 AGM REPORT

BALANCE SHEET



Living Edge Community Church Balance Sheet As at 31/12/2022

ASSET

Current Assets

Bank e-Transfers	\$	1,393	
Unallocated Deposits	\$	2,610	
Bank - General	\$	81,741	
Bank - Van & Chair Replacement Fund	\$	26,128	
Total Cash			\$ 111,873
Accounts Receivable	\$	610	
Century 21 Deposit	\$	375	
Key Deposit	\$	60	
Accounts Receivable - General	\$	500	
Total Receivable			\$ 1,545
Advances - Gas	\$	34	
Advances - General	\$	800	
Total Advances			\$ 834
Prepaid Expenses	\$	3,596	
Total Prepaid Expenses			\$ 3,596
Total Current Assets			\$ 117,847

Capital Assets

Delivery Vans	\$	-
Total Capital Assets	\$	-

TOTAL ASSET

\$ 117,847

LIABILITY

Current Liabilities

Advance Received Grants	\$	10,000	
Accounts Payable Linked	\$	1,557	
Uncleared Withdrawals	\$	1,100	
Total Payable			\$ 12,657
GST Paid on Purchases	\$	(1,551)	
GST Refund			\$ (1,551)
Deferred Contributions			\$ 76,865
Total Current Liabilities			\$ 87,971

TOTAL LIABILITY

\$ 87,971

LIVING EDGE COMMUNITY-2022 AGM REPORT

BALANCE SHEET continued



Living Edge Community Church

Balance Sheet As at 31/12/2022 (continued)

EQUITY

Van Replacement Fund

VRF - Revenue	\$	64,769	
VRF - Interest	\$	137	
VRF - Ford E350 Van Year 1997	\$	-	
VRF - GMC Safari Van Year 2004	\$	(10,266)	
VRF - Ford Transit Van Year 2019	\$	(54,641)	
VRF - Expenses	\$	-	
Van Replacement Fund	\$	-	
Van Replacement Fund	\$	-	

Retained Earnings

Retained Earnings - Previous Year	\$	29,876	
Current Earnings	\$	-	
Total Equity	\$	29,876	

TOTAL EQUITY

\$ 29,876

LIABILITIES AND EQUITY

\$ 117,847



LIVING EDGE COMMUNITY-2022 AGM REPORT PROPOSED BUDGET

Living Edge Community Church	2022 Actual	2022 Budget	2023 Budget
REVENUE			
Offerings - (Receipt)	\$ 13,153	\$ 17,000	\$ 13,000
Canada Helps/Chimp Offerings - N/R	\$ 25,717	\$ 22,000	\$ 26,000
In-Kind Giving - (Receipt)	\$ 14,563	\$ 5,000	\$ 5,000
Fundraisers - Other (Receipt)	\$ 3,454	\$ 2,000	\$ 2,000
Fundraisers - Other (No Receipt)	\$ 20	\$ 2,000	\$ -
Other Donations	\$ 23,491	\$ 20,000	\$ 20,000
Offerings and Funraisers	\$ 80,399	\$ 68,000	\$ 66,000
Grants	\$ 50,800	\$ 65,300	\$ 80,800
City of Victoria - Grants	\$ 2,500	\$ 10,000	\$ 5,000
Grants	\$ 53,300	\$ 75,300	\$ 85,800
Funding from COOL	\$ 5,358	\$ 5,000	\$ 5,000
Funding from Other Churches	\$ 41,558	\$ 42,500	\$ 42,000
Funding from ANIC/ACNA	\$ 3,846	\$ -	\$ 3,800
Fees for Service - MESH	\$ 2,852	\$ -	\$ -
Sale of Van			\$ 3,500
Interest & Other Revenue	\$ 1,877	\$ 306	\$ 1,000
Other Funding	\$ 55,491	\$ 47,806	\$ 55,300
Total Budget Revenue	\$ 189,189	\$ 191,106	\$ 207,100
EXPENSE			
Pastor's Salary	\$ 29,496	\$ 45,000	\$ 45,000
Pastor's Benefits	\$ 9,680	\$ 12,000	\$ 12,000
WorkSafe Premiums	\$ 111	\$ 500	\$ 200
Market Supervisor - payroll	\$ 21,000	\$ 19,000	\$ 25,200
Staff Benefits	\$ 5,495	\$ 6,000	\$ 6,500
Administration	\$ 23,000	\$ 24,000	\$ 25,200
Distribution	\$ 13,800	\$ 12,000	\$ 15,600
Staffing/Admin/Distribution	\$ 102,581	\$ 118,500	\$ 129,700

LIVING EDGE COMMUNITY - 2022 AGM REPORT

PROPOSED BUDGET CONTINUED

Living Edge Community Church	2022 Actual	2022 Budget	2023 Budget
Leasehold Maintenance & Repairs	\$ -	\$ 1,500	\$ 1,500
Diocesan Tithe	\$ 1,200	\$ 2,400	\$ 1,200
Esquimalt Office	\$ 10,918	\$ 9,000	\$ 19,000
BC Hydro	\$ 2,153	\$ 3,000	\$ 2,500
Office Phone	\$ 195	\$ 200	\$ 200
Total Rent and Facilities	\$ 14,466	\$ 16,100	\$ 24,400
Accounting & Legal	\$ 4,240	\$ 4,200	\$ 4,500
Bank Fees	\$ 502	\$ 750	\$ 700
Education & Training	\$ 2,300	\$ -	\$ 2,500
Insurance	\$ 1,862	\$ 2,500	\$ 2,500
Licenses, Memberships & Dues	\$ 2,475	\$ 3,000	\$ 3,000
Materials & Supplies	\$ 94	\$ 2,000	\$ 1,000
Office Exp - In Kind	\$ 209	\$ 200	\$ 200
Promotional Expenses / signage / uniforms	\$ 5,474	\$ 2,000	\$ 7,000
Telecommunications/Web	\$ 598	\$ 4,000	\$ 2,000
Admin & Development Expenses	\$ 17,754	\$ 18,650	\$ 23,400
Food Expenses - In-Kind	\$ 735	\$ 2,500	\$ 1,000
Client Survey	\$ -	\$ 600	\$ 300
Kitchen & Service Supplies	\$ 2,284	\$ 7,000	\$ 2,500
Van - Insurance & License	\$ 3,981	\$ 5,000	\$ 5,000
Van - Gas	\$ 8,107	\$ 9,000	\$ 12,000
Deliveries - Km Mileage paid	\$ 237	\$ 2,400	\$ 1,000
Van - Maintenance & Other	\$ 1,822	\$ 2,500	\$ 3,000
Fundraiser Expenses	\$ 101	\$ 500	\$ 200
ED Discretionary Expense	\$ 4,200	\$ 3,850	\$ 4,200
Other Program Expense	\$ -	\$ 2,500	
Interest and Other Expenses	\$ 360	\$ 360	\$ 360
Total Market Expenses	\$ 21,828	\$ 36,210	\$ 29,560
TOTAL EXPENSE	\$ 156,629	\$ 189,460	\$ 207,060
NET INCOME	\$ 32,560	\$ 1,646	\$ 40